

Introduction: Sixth Call for Proposals under the Requesting Party Activity (RPA) in Latvia

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Riga, 20/05/2025

→ THE EUROPEAN SPACE AGENCY

Agenda



- 09:00 09:05 Gathering and Welcoming
- 09:05 10:15 Briefing: Sixth Fixed Call for Proposals under the RPA in Latvia
- 10:15 10:30 Coffee break
- 10:30 10:45 Education Activities
- 10:45 11:00 OSIP & Type H Activities Briefing: 2025 Space-related courses for Latvian industry
- 11:00 11:15 OHB presentation
- 11:15 11:30 ESA BIC
- 11:30– 13:00 The Proposal Template: Hints & Tips
- 13:00 14:00 Lunch



This presentation material does not contain sufficient information to be used, in any way, in the context of the Fixed Call for Proposals CfP/5-50136/25/NL/MH and CfP/5-50137/25/NL/MH.

This presentation is just to help understand in a simplified manner some of the Rules and Procedures associated with ESA procurements, in particular for this Call for Proposals.

Please ensure that your Proposal is compliant with the requirements contained in **the Fixed Call for Proposals CfP/5-50136/25/NL/MH and CfP/5-50137/25/NL/MH documentation** that will be published on esa-star Publication.

Latvia signed the Associate Member (AM) agreement on 30 June 2020 and went into force on 27 July 2020:

- The RPA scheme is part of the AM agreement and is a funding scheme with a minimum contribution of 500k EUR per year, to further develop the national space industry.
 - Latvia is actually contributing more than this!
- RPA aims at providing support to Latvian entities to overcome market entry barriers and reach a competitive level for successful participation in multinational ESA programmes.

The goals are:

- To prepare the industry to be competitive in ESA optional programmes Latvia subscribes to;
- To develop the competences that enable the country to contribute to new ESA optional programmes;
- To support space science activities (should the Latvian government wish);
- To ensure that a highly educated workforce is available in the country for space related activities.





Summary of the presentation



- 1. ESA Tools Basics of ESA procurement
- 2. Type of Activity Overview
- 3. Tender Package for Fixed Call for Proposals
 - a. Cover Letter
 - b. Draft Contract
 - c. Tendering Conditions
 - d. Proposal Template
- 4. The Tender Evaluation
- 5. The Negotiation Period
- 6. Debriefing
- 7. Schedule
- 8. Questions?



Sections 3 to 8 (or equivalent) will be shown in three different presentations...

- 1. For all Activity Types (excluding G2)
- 2. For Activity Type G2
- 3. OSIP For Activity Type H



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https://doing-business.sso.esa.int/

- Portal for access to the entire esa-star toolset, including associated ESA corporate applications like esa-p
- All applications are connected, making it easier for users to access the systems and retrieve information
- Optimised and supported for use with the Google Chrome browser



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esa-star Registration (https://esastar-emr.sso.esa.int/)

• Registration on ESA-STAR is a **pre-requisite** to do business with ESA

esa-star Publication (http://doing-business.sso.esa.int)

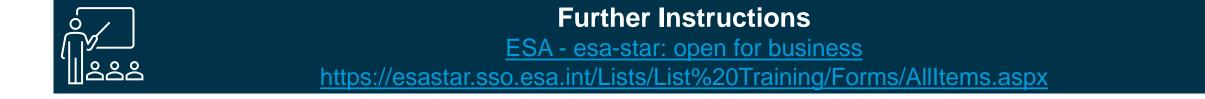
 All Tender related documents can be found in esa-star Publication. Here you request the system to create a Bidder Restricted Area in ESA-STAR Tendering

esa-star Tendering (<u>http://doing-business.sso.esa.int</u>)

• In the Bidder Restricted Area, you can request for clarifications and **submit the proposal**

esa-star esa-match (https://esastar-esamatch.sso.esa.int/)

Competences & Capabilities, find suitable tenders and entities for collaboration

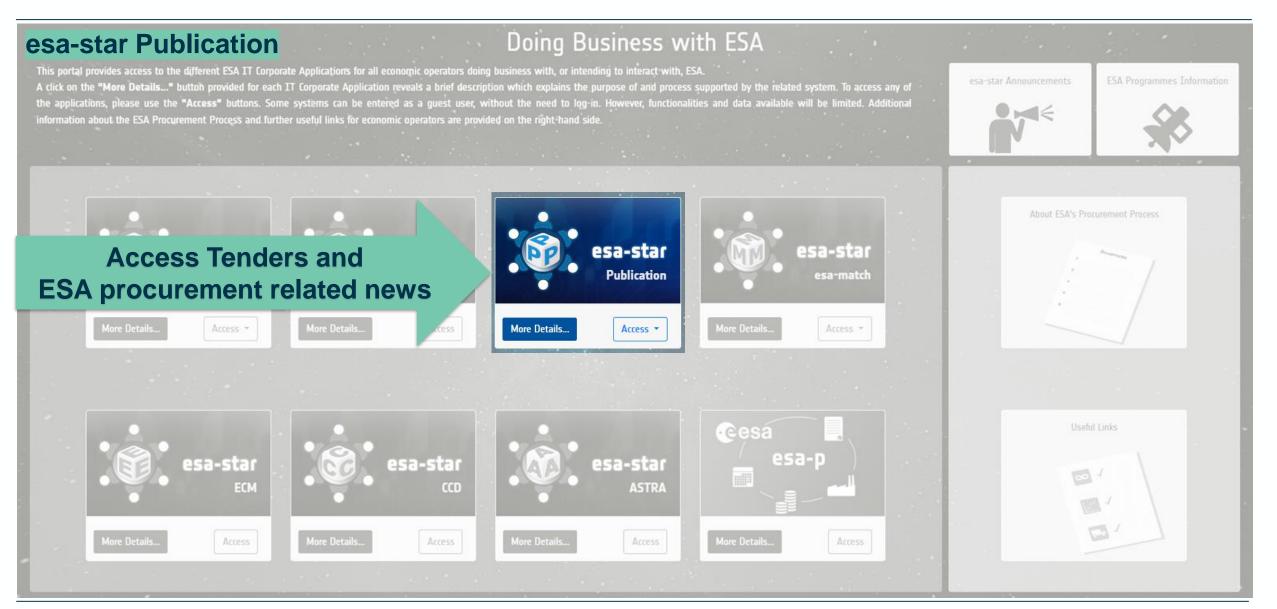






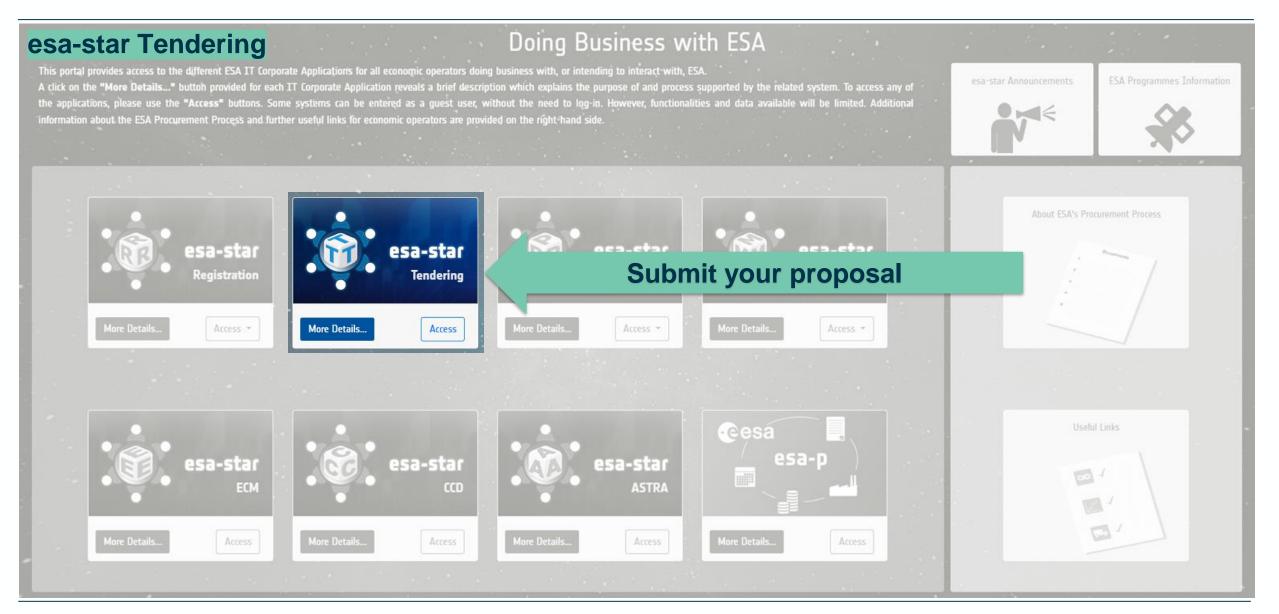
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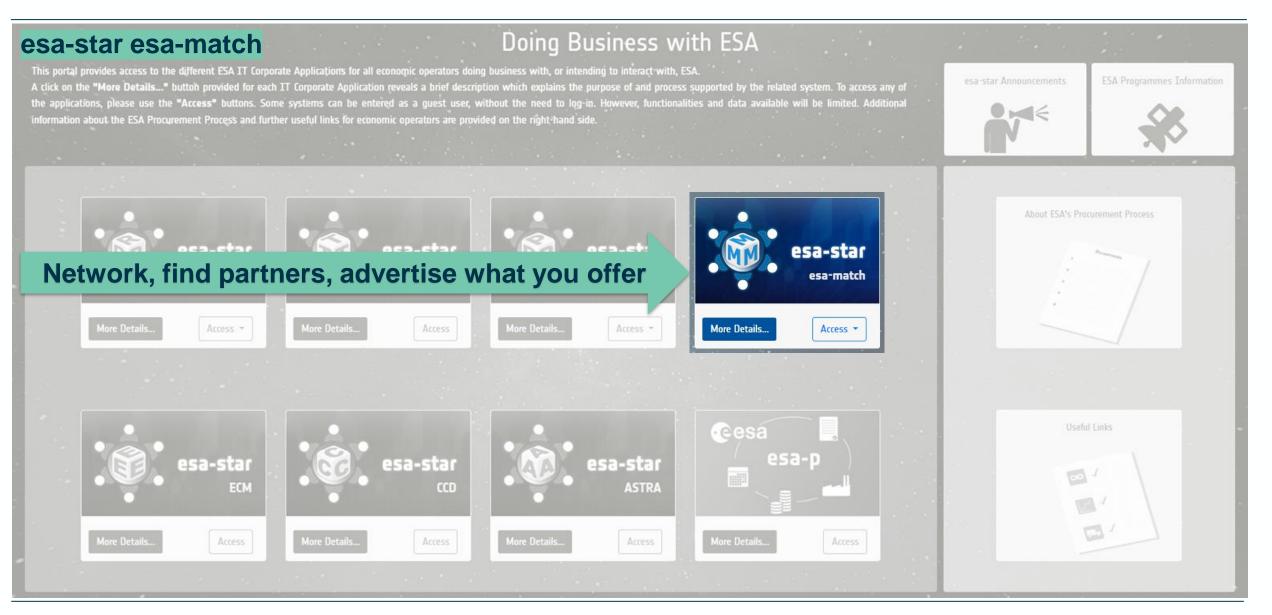
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2. Type of Activity Overview



This briefing is exclusively for the following activity types, divided into three presentations as follows:

ESA-STAR	ESA-STAR	OSIP
First Fixed Calls for Proposals under the RPA in Latvia (CfP/5-50136/25/NL/MH)	Fixed Call for Proposals for Co-Sponsored Research Activities (PhD Theses) under the RPA in Latvia (CfP/5-50137/25/NL/MH)	2025 Space related courses for Latvian industry
Type A – Research and preparatory activity	Type G2 – Education activities – PhD Theses	Type H – Space-related courses
Type B – Flight and ground segment related research and development activities	This Call for Proposals is handled separately on ESA-STAR . Please see separate presentation on Type G2 .	This campaign is handled separately via the Open Space Innovation Platform (OSIP).
Type C – Flight Opportunities N/A to this call		
Type D – Space science activities		Please see separate presentation on OSIP.
Type E – Satellite development N/A to this call		
Type F – Space (downstream) Applications		
Type G1 – Education activities – University courses		